Billing System Migration.

May 2019

verizon[√]

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Bill system migration overview.

What is happening.

 We are moving back-end billing functions from old legacy systems to a common billing platform

Why it is happening.

 Modernizing back-end voice ordering and billing systems will reduce complexity and increase reliability

When it is happening.

• We'll get to that shortly

Benefits of it happening.

- One billing system for all ILEC (Non-FCC) services
- Improved flow-through and customer experience
- Greater responsiveness to inquiries

Impacts to it happening.

- New account number*
- New paper bill format

*Account shielding process will maintain current account numbers for 4 months on the bill to allow customer time to adjust to new account numbers.



Pre-conversion communications.

Before the system converts, customers will receive the following message via USPS and VEC.

Subject Line: Important: Your new account number is coming soon

We're updating our billing systems and as a result, your bill format and current Verizon Local Exchange account(s) will change on or around 1/31/20. The reason for this change is to consolidate multiple Verizon Local Exchange billing platforms for a consistent view. Your new account number(s) can be found on the first page of your bill or when you sign in to Verizon Enterprise Center after the conversion. "https://sso.verizonenterprise.com".

Here are some details you need to know:

- For the first few months, Verizon will maintain your old account number on your invoice or online image to allow for transitioning to the new account number.
- If you use online banking, please update your new account number with your banks bill pay service.
- If you mail-in your payment, simply write your new account number on the check or money order.
- If you are enrolled in our Auto Pay program, there is nothing you need to do. We'll automatically update your account number for you.
- If you use Verizon Enterprise Center to access your account, you will continue to use your Current User ID and Password.

For more information about this change, please click on or visit <u>http://enterprise.Verizon.com/bill-conv</u>

verizon	My Business	Support
Your account number is changing.		
We're updating our billing systems and as a result, business account number ending in 5456 will chan Your new account number can be found on the fiss sign in to busications; and the conversion. Here are some details you need to know: • If you use entire banking, please update your ne bill pay service.	your bill format and cur ge on or around July 13 page of your bill or wh w account number with y	rent , 2018. en you rour bank's
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My Business Support Forgot your User ID or Passwo	rd?	
© 2018 Verizon. All Rights Reserved.		
Ensure Verizon emails reach your inbox by adding yerizon-no email list. Your email provider can provide instructions on how	Efication@verizon.com to ye rit works.	ur 'safe"



Post-conversion communications.

After the system converts, many customers will receive the following message in their monthly bill



- Masters will receive message above
- Subs will receive an abbreviated message with only the old and new account numbers



channel 1450 HD or 1490 SD today.

Don't worry if you miss any of these.

You can get more information in lots of places.

Monthly pop-up ads on the VEC Portal.

• Registered, entitled users will be reminded of the conversion at the beginning of each month

FAQ document available at

http://enterprise.verizon.com/bill-conv





Migration timeline for existing customers.

NE customers:

1/31/2020-3/6/2020

Timelines are subject to change, so please contact your Service Manager or Care Center for the latest specific migration dates.



Impacts:

New account number & new billing format





Main differences.

Main differences from current bill

- Important! A new account number
 - All existing customers will receive a new account number, however the old account number will remain valid for 4 months after conversion to allow customers time to update records
 - New account number is random, unlike the old account number which provided a regional identifier with area code
- Charges no longer grouped by 'bucket' (basic/non-basic) or provider (Voice/LD/Data/TV/Wireless)
- New bill sections:
 - Services and equipment All monthly recurring charges/credits show 'normal monthly charges'
 - Your one-time activities One-time billed charges/credits
 - Partial month charges Prorated charges related to ordering activity adding/removing services
 - Fees and other charges Consolidates taxes and fees, broken down between external and Verizon charges



Planned enhancements.

Planned enhancements based on customer feedback

- 4-month account transition period after conversion to allow customers time to update their records
- At-a-glance summary of monthly recurring charges (listing of product, quantity, rate along with total amount)
- Adding order number to details in Partial Month charges / Change in Service sections
- Taxes / surcharges will be provided in greater detail



Charge details - Standalone account (PA example).

PRE-CONVERSION BILL

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				Billing Da Telephon Account	ite: 08/3 le Numb Number	28/18 P ber: 215 1 215 568
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Charge details - Standalone account (NJ example).

PRE-CONVERSION BILL

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		E T A	illing Date: elephone N ccount Nur	08/28/18 F umber: 734- sber: 724 G5	tage 3 of 12 384-9999 4-9999 599 807		1. New Visio
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Bill changes – billed Master

PRE-CONVERSION BILL

verizon [,]		Billing Date: 07/22/18 Page 1 Telephone Number: 724 872-2211 Account Number: 724 872-2211 999 43Y
LMN Corp		
Account Summary		
Previous Charges	\$ 210 51	To enroll in the Verizon Direct Payment
Payment Received on Jul 13.	-\$ 210.51	Option please read and sign the agreement on
Balance	\$.00	the reverse side of the payment form below.
New Charges		
Verizon	\$ 198.85	
Verizon Online	13.99	
Verizon Long Distance	3.78	
Total New Charges Due Aug 16	\$ 216.62	
Total Due: (Past Due + New)	\$ 216.62	
Questions about your bill? Call 1 800 700-82 See page 2 for all other Verticon contact informat Change of biling address? Go to verticon combilingaddress or call us.	97 ion.	
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POST-CONVERSION "SMART" BILL



verizon⁴

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Bill changes – Summary billed Master – Subaccount summary.

PRE-CONVERSION BILL

verizon				
CILON.			Billing Date: 0 Telephone Nu Account Numb	17/22/18 Page 3 mber: 724 872-2211 ter: 724 872-2211 999 43Y
SUMMARY A	CCOUNT TRANS	ACTIONS		
SUMMARY OF Telephone Number 1 412 242-3332 2 724 547-0739 3 724 547-9539	CHARGES BY ACCOU Location/Store number PTTSBGZON4 MTPLEASANT MTPLEASANT	JNT	Previous Charges	Current Charges 39.68 176.94 .00
		Total Curren	t charges	\$ 216.62
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verizon

Bill changes – Summary billed Master – Subaccount (page 1).





verizon

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Impacts: EDI





EDI / Vz450 requirements and changes.

The new account number is added to the existing EDI.

Enterprise accounts will have a 4-month account transition period after conversion to allow customers time to update their records.

Work with your TEMs if applicable.

The EDI Implementation Guide:

https://vbcms.vzw.com/content/VBCMS/EPCC/RH/newv echelp/QuickStartGuides.html

If you have any questions reach out to our eMedia-Implementation team at:

emedia-implementation@one.verizon.com

The Vz450 documentation can be found in the VEC by following:

Invoices Home > Invoices Reports & Analytics > Invoices Requested Downloads



verizon

Getting a list of new / old accounts in the **VEC during the 4**month period the old account will be available on the invoice





VEC Global Search.

VEC – Global Search allows the user to search for both the old as well as the new account number.





VEC Home Page search.

VEC – Home Page search allows the user to search for both old as well as the new account number





VEC Billing - Invoice list, Payment History, Billing Inquiries – View.

- Customer will be able to view both the old and the new account number column in the main page of Invoice list, Payment History and Billing Inquiries.
- To be able to get to this view, the user must select the customize columns option, add the new account number column to the selected columns and apply the changes.
- This action must be performed from each one of the main pages (Invoice list, Payment History and Billing Inquiries).

Billi	ng							Make a Payment >
Invoice	<mark>is</mark> F	ayment History	Billing Inquiries	Reports				
Action	s V	<u>+</u> •	View by:	Most Current		×	Filter Account N	umber ,O 🖒 🔅
		Account Number	Invoice Number	Invoice Date	Current Charges	Currency	New Account Number	Account Name
+		7503581730001	View Invoice	03 Sep 2018	42.90	USD		OPQ CORP
+		7174325428555	View Invoice	03 Sep 2018	5.00	USD	7507725090001	WXY CORP
+		3026743504027	View Invoice	03 Sep 2018	38.73	USD	4503748600001	ABC CORP

Billi	ng					Make a Payment 🗦
woic	es F	ayment History	Billing Inquiries	Reports		
Action	15 🗸	* *	View b	y: Most Current	Y Filter Account N	urrber ,O 🖸 💆
	•	Account Number	Invoice Number	Invoice Date	Customize Table Select the columns and customize	
+		7503581730001	View Invoice	👲 03 Sep 2018	Available Columns Selected Co Product Courges Account No.	olumns
+		7174325428565	View Invoice	60 Sep 2018	Corp Group Divoice Num Billing Oty Divoice Data Dilling State Divoice Call	e A
+	11	3026743504027	View Invoice	₫ 03 Sep 2018	Clobal billing Report Currency New Account Number Account New	~
+		2158222034361	View Invoice	♣ 03 Sep 2018	In defail olives estime	
+		2013420585482	View Invoice	▲ 03 Sep 2018		
+		2012362570647	View Invoice	👲 03 Sep 2018	Row Settings Items Per Page: 10 V	
+		2012022/02/609	New Involue	👲 - КС Унр. 2016		Close Apply >
+	10	2156651067740	View Invoice	31 Aug 2018		



VEC Billing - Invoice list, Payment History, Billing Inquiries – Filter.

The filter option in the main page of Invoice list, Payment History and Billing Inquiries supports the filter based on both old as well as the new account number.

otions 🗸	* *	View by: M	ost Currer	nt	~	Filter	Account Number	.0	Ċ	÷¢
										×
Corp/Group/CGI.			State.			Paper Settings.	Select		~	
Account Number:			City:			New Account Number				
Account Alias:		(Currency:							
Invoice Number:		Current	Charges:	All 🗸						
Account Name:		Previous	Charges:	All 🗸						
Global Billing										



VEC Billing - Invoice list & Payment History Search

Customer will be able to search both old as well as the new account number in the main page of Invoice list and Payment History.

Billi	ng							Make a Payment >
Invoice	<mark>s</mark> P	ayment History	Billing Inquiries F	Reports				
Action	s 🗸	<u></u>	View by:	Most Current		~	Filter Account Nu	mber 🔎 🖒 🄅
		Account Number	Invoice Number	Invoice Date	Current Charges	Currency	New Account Number	Account Name
+		7503581730001	View Invoice	03 Sep 2018	42.90	USD		OPQ CORP
+		7174325428555	View Invoice	03 Sep 2018	5.00	USD	7507725090001	WXY CORP



VEC Billing – Invoice list - Account summary.

Customer will be able to view both old and the new account number in the account summary section in the invoice list main page.

Billi	ng							Make a Payment >
Invoic	<mark>es</mark> P	ayment History	Billing Inquiries F	leports				
Action	ns 🗸	≜ ∨	View by:	Most Current		~	Filter Acc	ount Number 🔎 🖒 🔅
		Account Number	Invoice Number	Invoice Date	Current Charges	Currency	New Account Number	Account Name
+		7503581730001	View Invoice	03 Sep 2018	42.90	USD		OPQ CORP
-		7174325428555	View Invoice	03 Sep 2018	5.00	USD	750772509000	1 WXY CORP
	Account Account Current Last Pay	Count Number 7 ⁻ Account Num Summary as of 12 Sep Balance: 123.81 USI yment: 17.0 USD on 2	174325428555 Der 7507725090 2018 D due by 28 Sep 2018 Ma 11 Aug 2018 Payment His	DOO1 ike a Payment tory		Billing Ad	VIEW AC	COUNT DETAILS AND ACTIVITY >
	Paper S	etting: 🖉 Full Invoid	e Update Paperless Billi	ng				



VEC Billing – Invoice list - Account summary. View Account Details & Activity

Customer will be able to view both old and the new account number in the Account Details & Activity section.





VEC Billing – Invoice List – Bill View

Customer will be able to view both old and the new account number in the bill view page

Dill	ma							Billing > <mark>Bill-view</mark>			
DIII	ing						Make a Payment >	Dill			
Invoid	es l	Payment History	Billing Inquiries	Reports				BIII			
Actio	ns 🗸	<u></u>	Viev	v by: Most Current	~	Filter Account	tNumber "O 🖒 🔅	Make a Payment >	Actions 🗸 🛓 🗸	Invoice Date: September 03, 2018 💙	
		Account Number	Invoice Number	Invoice Date	Current Curr Charges Curr	ency New Account Number	Account Name	Billing Account 2013420695482 Select And	ther	Billing address Change	
+		5539962340001	View Invoice	👲 12 Sep 2018	62.99 USD		ABC CORP	7503115080001		Payment Settings	
+		8520302900001	View Invoice		57.99 USD		RST CORP			Setup Recurring Paper Setting Update Paperless Billing	
+		7174325428555	View Invoice		5.00 USD	7507725090001	WXY CORP			Full Invoice	
+		2158222034361	View Invoice		42.90 USD	7503581730001	OPQ CORP	Download & Reports	The latest billing information is displayed below	v.To view other bills, click "Select	
+		2013420695482	View Invoice	♣ 03 Sep 2018	910.25 USD	7503115080001	STU CORP	View reports for this Invoice	Previous Charges and Adjustments		4.007
	_			-				View Invoice Image	Previous amount Payment		1,807
+		2012362570647	View Invoice	03 Sep 2018	271.69 USD	7503092970001	PQR CORP		Adjustments		0

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VEC Billing – Reports – Customized reports.

The customer will have the ability to add new account number column under customize reports functionality, with which the user can view both old and the new account number columns in the report.

					0									
ACCOUNT Detailed list of billing a	I N AND CITO	bers, as well as circuit nu	mbers/IDs		(ģ) Set Fav	rite	Creat	e a Customiz	zed Report	-				
 All My Accourt Automatically 	its includes all your acco	Account(s) Select one or	more accounts for this re	Multiple Ac	counts oup of accounts from a folder in									
that are applic	able for this report	You can select	50 stop to 10 accounts	your Con structure	npany, Billing or Reporting		C Selec	ct Report	Select Columns		ply Filters			
							Customiz	e Report Name *						
From	То						Account	TN And Circuit Listing - <mark>t</mark>	est0930	R	Report Name mus	t be 200 characters of	or less	
Jun 2018 🗸 🗸	Jun 2018 🗸				PREVIEW		Report De	escription						
						,	test0930			R	leport Name mus	t be 200 characters of	or less	
Run Report	Download	Schedule					mc							
Filter Fields					>		In .							
				Would	you like to customize this report	? 🔞								
<u>*</u>							F							
Summary Account	Summary Bill Date	Billing Account Number	Associated Billing Number	Bill Date	Telephone Number 0	ircuit	*						Cancel Next	
12X001019834	31 May 2018	212X001019834		31 May 2018	212X001019	_								
												Would	I you like to customize this	R
12X001019834	31 May 2018	2123828320921		12 May 2018	2123822447									
							nan Annunt	Summary Rill Data	Billing Account	Associat	ed Billing	Pill Data	Telephone Number	ĺ
2X001019834	31 May 2018	2123828320921		12 May 2018	2123828320		nary Account	Junniary Dili Date	Number	Number		Dill Date	relephone number	



VEC Billing – Reports – Customized Reports.

🥑 Se	lect Report Sele	ect Columns	A	pply Filters	
Repor	t Name: Account TN And	Circuit Listing -	test09	30	
i All Av	ailable Columns 🕜			Columns included in your report 🕜	
new		X ,O		Summary Account Number	^
Gen	eral Information			Summary Bill Date	
	New Billing Account		>	Billing Account Number	
	New Summary Account		>>	Bill Date	
			«	Associated Billing Account Number	
				Telephone Number	
				Circuit Number	
				DID/SPID	

cc	ritter rielus					
ailed	Filter allows you to specify additio Filters added here will be saved a	nal criteria to limit your report nd applied each time the cust	result. om report is run.			
0	Summary Account Number:					^
L	New Summary Account:					
L	Summary Bill Date:	- •				
From	Billing Account Number:	Account Number	0,			
Jun	New Billing Account:					
	Bill Date:	- •				
R	Associated Billing Account Number:					
	Telephone Number:					~
- Tite						
				Cancel	Go Back Submit	>

verizon

VEC Billing – Reports – Customized reports.







VEC Billing – Reports– Customized reports.

Invoices	Payment H	istory	Billing Inqui	ries Reports	8				
Billing Repo	rts > My Re	ports >	View Report						
Report Name :	Account TN A	nd Circuit L	isting - test0930		Run Date :				
Description	: test0930								
Report Date : From Jul 18 To Jun 18									
<u>+</u>									
Summary Ac Number	count A	ew Summa ccount	ny s	iummary Bill Date	Billing Account Number	New Billing Account	Bill Date	Associa Accoun	
No Data found									
<								>	

l	Α	В	С	D	E	F
	Summary Account Number	New Summary Account	Summary	Billing Account Number	New Billing Account	Bill Date



Thank you.

